



Requirements to process requests to the Thai Ministry of Education to approve ED Visas

Note: Processing takes approximately 3-4 weeks after receiving all items.

A. Deposit of 50% of the course fee, for example:

Example 1: 5-month visa, minimum study time of 200 Hours

Example 2: 10-month visa, minimum study time of 400 Hours

Please check for the current hourly rates to determine full amount of deposit by contacting staff at Tel +66 2 258 5617, Mob: +66 84 769 6449, or email info@baanaksorn.com.

Dates and times of lessons are flexible, but the hours must be completed within the period of the visa received from the school. Deposits can be transferred to:

Baan Aksorn Thai Language School
Bangkok Bank: Current Account No. 096-301-0020
Branch: Emporium
Swift Code: BKKBTHBK

If you are in Bangkok, the deposit can be made at our school by credit card (with 3% service charge due to bank fees), by check or by cash. A messenger can be sent without charge.

B. Mail to Baan Aksorn at the address below the following items:

- 1. Seven (7) passport photos 2 inches x 2 inches
- 2. Three (3) copies of every page of the passport (except blank pages) with original signature on each xeroxed page (sometimes

House #40 Sukhumvit Soi 33; Klongton Nua, Watana, Bangkok 10110 Thailand
Tel. +66 2 258-5617 Mob. +66 84 769 6449 Fax. +66 2 662 0744
www.baanaksorn.com e-mail: info@baanaksorn.com

the signature can be waived, but not always).

3. Form “Purpose of Attending the Course” – Print or xerox 4 copies of this 1-page form. Fill out the 4 copies with original signature on each.

As this is a lot of writing, you can fill out just 1 copy and send 3 blank forms with just original signature -- our staff will fill in the provided information for you.

4. Form “Personal History Check” – Print or xerox 4 copies of this 2-page form. Fill out the 4 copies with original signature on each.

Again, you can fill out just 1 copy of the form and send 3 blank forms with just original signature -- our staff will fill in the provided information for you.

If there is anything you are unsure about, please leave the information blank, and our staff will fill it in for you / contact you if needed to provide the correct information.

After approval from the Ministry of Education, Baan Aksorn will mail the invitation letter to you for you to present to the Thai Embassy or Consulate in your country to apply to the Immigration Department for the ED Visa and receive the stamp in your passport. You will receive initially 3 months, which can be further extended in Bangkok.

If you have any questions or concerns you would like to discuss, please contact Ms. Benjamat Mavimol, Managing Director, at benjamat@baanaksorn.com or +66 84 769 6449.